

Lemay Fire Protection District



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Larry R. Lewellen Jr.
Fire Chief
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Board of Directors

Jerry Schloss
Chairman

Jerry Cox
Secretary

Samuel Ribaud
Treasurer

December 17th, 2025

General Board Meeting called to order at 4:00 P.M. by Chairman Schloss. Present were Board of Directors Jerry Schloss, Samuel Ribaud, Jerry Cox, Chief Larry Lewellen, Deputy Chief Doug Michalski and Capt. Jamie Schwenk. There were no citizens present.

Chairman Schloss asked if there were any additions to the agenda as presented, none were noted.

Motion by Mr. Cox to accept the agenda as presented, second by Mr. Ribaud, roll call vote, Mr. Schloss aye, Mr. Ribaud aye, Mr. Cox aye.

Mr. Cox reviewed the minutes from the closed meeting on November 11th, November 18th and 25th board meetings. Motion by Mr. Ribaud to accept the minutes of the November 2025 meetings, second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Ribaud aye, Mr. Cox aye.

Next meeting dates are set for January 20th starting at 4 P.M. and January 27th starting at 4:00 P.M.

Motion by Mr. Ribaud to approve Resolution 25-6 PLACE A (1%) SALES TAX ON THE ST. LOUIS COUNTY GENERAL MUNICIPAL ELECTION BALLOT SCHEDULED FOR TUESDAY, APRIL 7, 2026, FOR THE PURPOSE OF PROVIDING REVENUES FOR THE OPERATION OF THE DISTRICT, second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Ribaud aye, Mr. Cox aye.

Chief Lewellen provided a copy of his Chief's report that included:

Personnel:

Work Comp Days: 0

Work Comp Overtime Days: 0

Light Duty: 0

Light Duty Overtime: 0

Sick Leave: November 29; December 9, 10

Sick Leave Overtime Days: November 29; December 9, 10

Emergency Leave: 0

Emergency Leave Overtime: 0

Short Term Disability: 0

Emergency Leave Overtime: 0

Paternity Leave: 0

Emergency Leave Overtime: 0

Training Overtime: 0

Vacation Overtime: December 5, 6

Vacancy Overtime: 0

Deputy Chief Comp Time: 0

Deputy Chief Overtime: Officers meeting – 3 hours; Medical Officer testing – 5 hours

Special Assignment O.T.: 0

Funeral Leave: 0

Funeral Leave O.T.: 0

Maintenance:

1600 – N/A

1602 – N/A

1614 – Replaced lower coolant hose. Collant system passed vacuum testing

1610 – N/A

1617 – Replaced two diesel fuel filters and performed a transmission flush. Replaced front brake pads and rotors. Replaced front tires and completed a four-wheel alignment.

1697 – N/A

Building – N/A

Small equipment – N/A

Fire Marshal:

River City Casino – Commercial Inspection – November 19

320 Kingston #ABCD – Residential Occupancy Change – November 24

308 Kingston #ABCD – Residential Occupancy Change – November 24

304 Kingston #ABCD – Residential Occupancy Change – November 24

266 Kingston #ABCD – Residential Occupancy Change – November 24

304 Kingston #ABCD – Final Commercial Inspection – November 24

River City Casino – Rough Commercial Inspection – November 26

Jack in the Box – Rough Commercial Inspection – November 26
Notre Dame High School – Rough Commercial Inspection – November 26
328 Kingston #ABCD – Rough Commercial Inspection – December 1
705 Lemay Ferry Rd – Final Commercial Inspection – December 1
A&A Donuts – Commercial Inspection – December 2
Jack in the Box – Acceptance Test Kitchen & Hood – December 3
Jack in the Box – Final Commercial Inspection – December 3
DC Cooper LLC – Acceptance Test Kitchen & Hood – December 8
Silk Road Boutique – Commercial Inspection – December 8
Silk Road Boutique – Commercial Change of Occupancy – December 8
Olivet Assembly – Rough Fire Alarm Inspection – December 16
Olivet Assembly – Final Fire Alarm Inspection – December 16

Permits:

Silk Boutique - Commercial Building Permit - \$103.00
Silk Boutique – Certificate of Occupancy – Commercial - \$100.00
MSD Plant – Commercial Building Permit - \$8,062.48
Jack in the Box – Commercial Building Permit - \$89.00

Public Information Officer:

Thanksgiving food delivery – Hancock Comm, Nazarene Church & Schnucks – A Crew
– November 21
Media Request – Lt. Jason Brice - house fire on Mondale Ct. – December 1
Media Request – Lt. Brice - the risks of vacant building fires – December 8
Media Request – Lt. Brice – wintry weather and fire prevention – December 11
Christmas Toy Delivery – Lt. Brice & Pvt. Clark – December 21
Trunk or Treat @ Sherbrooke Village – A Crew – October 22
Donuts with Santa at Hancock Elementary School – C Crew – December 13

Meetings:

Radio Communications signal strength at MSD – November 19
PCG conducted a review of FY25 GEMT Revenue – November 20
PCG completed the cost report review and close-out – December 11

Training Officer:

Wellness Fitness training
Electrical Safety training
Cold Weather training
Building Construction training
Structure Fire Tactics training
Vehicle Extrication training

Legal:

Review of new policy

Working Fires:

Building Fire at 3 Moundale Court – November 7

Building Fire at 10156 Buffton Dr. (AFPD) – November 16

Building Fire at 3636 Brookville Dr. (AFPD) – November 16

Monthly Reports reviewed by board.

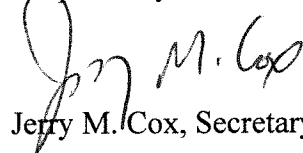
Motion by Mr. Ribaudo to recess general session and move to closed session under RSMo. §610.021(9) Memorandum of Understanding Negotiations at 4:58 P.M., second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Ribaudo aye, Mr. Cox aye.

Discussion followed regarding negotiations. No vote taken.

Motion by Mr. Ribaudo to adjourn closed session under RSMo. §610.021(9) Memorandum of Understanding Negotiations and reconvene to general session at 5:12 P.M., second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Ribaudo aye, Mr. Cox aye.

Motion by Mr. Cox to adjourn general meeting at 5:13 P.M., second by Mr. Ribaudo, roll call vote, Mr. Schloss aye, Mr. Ribaudo aye, Mr. Cox aye.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jerry M. Cox", is written over the typed name.

Jerry M. Cox, Secretary

JMC/law