

Lemay Fire Protection District



1201 Telegraph Road
St. Louis, MO 63125-2529
Phone (314) 631-4500
Fax (638) 638-1377
www.lemayfire.org

Larry Lewellen, Jr.
Fire Chief
llewe@lemayfire.org

Board of Directors

Jerry Schloss
Chairman
Jerry Cox
Secretary
David Meyer
Treasurer

February 17th, 2021

General Board Meeting called to order at 4:12 P.M. by Chairman Schloss. Present were Board of Directors Jerry Schloss, David Meyer, Jerry Cox, Chief Lewellen, Deputy Chief Johnny Lewellen, Administrative Assistant Laura Windmueller and Lt./Medical Officer Jeremy Bohm. Also present was Principal Financial Group Representative Matt Muccigrosso. There were no citizens present.

Chairman Schloss asked if there was any additions to the agenda as presented, none were noted.

Motion by Mr. Meyer accept the agenda as presented, second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Meyer aye, Mr. Cox aye.

Principal Financial Group Representative Matt Muccigrosso provided a review of the Retirement Plan's Investments and Third Party Administrator Proposal, second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Meyer aye, Mr. Cox aye. Matt Muccigrosso left meeting at 5:00 P.M.

Mr. Cox reviewed the minutes from January 14th, 19th and 26th board meetings. Motion by Mr. Meyer to accept the minutes of the January 2021 meetings, second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Meyer aye, Mr. Cox aye.

Chief Lewellen gave Chief's report that included:

- **Personnel:**

- Feb 1, 2021 Doug Michalski promoted to Deputy Chief / Training Office
- Feb 1, 2021 Johnny Lewellen promoted to Deputy Chief / Fire Marshal
- New Employee Candidate: Written test on February 16 & 17, Practical testing on February 24 & 25, Oral Interviews on March 4 & 5
- Work Comp Days: January 18, 19, 24, 25, 30, 31; February 5, 6, 11, 12, 17 & 18
- Funeral Leave: January 24, 25
- Military Leave: February 7
- Sick Leave: 0
- Covid-19 Leave: 0

- **Overtime Report**
January 24, 25, 30, 31; February 6, 7, 11, 12 & 17
Overtime base cost: \$9,072.00
Deputy Chief Comp Time: Heidbreder: Earned 2 hours for a meeting on January 28;
Michalski: Earned 2 hours for candidate testing on February 17.
- **Training:**
EMS Recertification of PHTLS
DC Michalski scheduled for Fire Instructor II Class
- **Maintenance:**
1614 – Front bumper repair at Degel. Cost \$0 to the district.
1617 – Cooler line from engine to the turbo repair at South Broadway Ford. Cost?
- **Fire Marshal:**
Working on 3838 Avenue F
Revised Building Code Ordinance Number: 2021-02
- **Training Officer:**
Updated hiring procedures
- **Meetings:**
Metro Chiefs Meeting – February 11
South County Chiefs Meeting – February 2
Affton Fire Protection District about man power for Covid-19 vaccine sites – February 9
- **S.O.G.:**
New Standard Operating Guideline 2021.001 – (Image Trend Software), implemented on 2/11/21. Author by Lt. Moll & 2021.002 – P.P.E. Issuing Author by Lt. Taylor
- **Legal:**
Matt Hoffman drafted an agreement between City of Crestwood and the Lemay Fire Protection District for (fire preventions and inspection services.)
Reviewed the District's new (hiring protocol.)
- **Insurance:**
Standard Insurance – updated salary information.
Requested information from VFIS in regards to LFPD insurance policy review.
- **Working Fires:**
4623 Tiemann Ave. (Affton) – January 22
753 Regina Ave. (Lemay) – January 24
500 Hurck St. (St. Louis City) – January 29

Monthly Reports reviewed by board.

Next meeting dates are set for March 16th starting at 4:00 P.M. and March 23rd starting at 4:00 P.M.

Motion by Mr. Meyer to disburse \$260,000.00 out of the Pension Fund to Principal Financial Group, for disbursement among employees, second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Meyer aye, Mr. Cox aye.

Motion by Mr. Meyer to approve and accept Building Permit Fee Schedule as presented, second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Meyer aye, Mr. Cox aye.

Motion by Mr. Meyer to approve and adopt 2021-02 Revised Building Code effective February 17, 2021, second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Meyer aye, Mr. Cox aye.

Medical Officer Jeremy Bohm briefly went over the Stryker Service Contract Proposal. No vote taken.

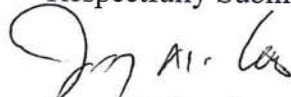
Motion by Mr. Meyer to recess general session and move to closed session under RSMo. §610.021(3) Personnel at 5:48 P.M., second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Meyer aye, Mr. Cox aye.

Discussion followed regarding district personnel matter. No vote taken.

Motion by Mr. Meyer to adjourn closed session under RSMo. §610.021(3) Personnel and reconvene to general session at 5:53 P.M., second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Meyer aye, Mr. Cox aye.

Motion by Mr. Meyer to adjourn general meeting at 5:54 P.M., second by Mr. Cox, roll call vote, Mr. Schloss aye, Mr. Meyer aye, Mr. Cox aye.

Respectfully Submitted,


Jerry M. Cox, Secretary

JMC/law